
ASTON LE WALLS PARISH COUNCIL

Clerk: Julie Challenor, Northfield, Welsh Road, Aston Le Walls, Northants, NN11 6UD

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Minutes of the **Annual General Meeting** of **ASTON LE WALLS PARISH COUNCIL** held on Thursday 13th May 2021 at 7:30pm in the Village Hall.

Attendees: Charles Lees (CL) – Chairman, Dick Stephen (DS), Tom Boston (TB), John Funnell (JF), Matt Hawkins (MH), Grahame Barnes (GB) and Julie Challenor (Clerk and Councillor)

1. Election of Chairman – Charles Lees was re-elected. Nominated by TB and seconded by GB
2. ii) Apologies & Declaration of Interests - None
 - ii) Election of Vice Chairman – Tom Boston was duly elected. Nominated by JF and seconded by DS
 - iii) Delegated Responsibilities – These were reassigned. Please see the website for full list.
 - iv) Confirmation of Adoption of Financial Regulations, Financial Risk Assessment Confirmation. ALWPC agreed to continue to abide by the Members Code of Conduct (as required under the Localism Act 2011).
 - v) Adoption of Standing Orders/Code of Conduct including Declaration of Interests). The Standing Orders for ALWPC (including Declaration of Interests) were duly confirmed and adopted unanimously for 2021/22. Councillors also agreed the continuing use of consent forms under Local Government Act 1972 sct 12 para 10(2)(B) Electronic Service of Summons to attend meetings. Register of Members of Interests form – NCalc to circulate electronically and upon receipt, Clerk to supply to all councillors who need to fill in within 28 days of coming into office (submitted by 7th June 21). The Clerk will collate all forms once completed.
 - vi) Confirmation of Election of Internal Auditor - The internal auditor for ALWPC for the Financial Year 31st Mar 21 was confirmed as Theresa Claydon.
3. i) Minutes of Thu 11th Mar 21 Virtual Meeting & Matters arising from the Minutes were signed as a correct record of proceedings, having been circulated to Councillors.

Matters arising, item 9a, HS2 would advise all residents of Appletree closure, CL confirmed they did not. Also the road will now be closed for 4 years (not 3). Item 9b, new LED street lighting, it was reported no complaints. We are now informed the residents of Robbins Cottage have commented that No 5 Lamp shines in their bedroom/bathroom. Lamp No 25 we have received no reports and therefore the cowl which was to be fitted, will now be redirected to No 5. Item 13, CW Parish Council have confirmed the mounting stone may be relocated to the North side of the roundabout. Item AOB it was confirmed that CL replied to Boddington Parish Council.

CL signed the minutes as a true record.


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- ii) Correspondence & Website. All correspondence received electronically had been circulated and the Website is up to date. DS informed that he uses discretion on what is added to the website, the general rules no advertising, and anything SNorthants have on their website, we don't include on ours too, unless informing of local closure of roads etc.

5. Financial Matters

i) *Balances @ 13th May 21*

Business Instant Account	£10,584.14
Treasurers Account	£554.09
TOTAL	£11,138.23
War Memorial Account	£459.85

ii) *Invoices Paid /Approved from 1st Apr – 13th May 21*

Payment Method	Details	Amount (Inc VAT)	Date Paid
Cheq 01386	EON Street Lighting	£184.40	19 Apr 21
Cheq 01385	NCALC Subscription 21/22	£252.20	19 th Apr 21
BACS	Grass Cutting Mar 21	£145	10 May 21
BACS	Grass Cutting Apr 21	£165	10 May 21
To be Approved	CPRE Membership	£36.00	
To be Approved	EON – New Street Lights	£3,180.00	
To be Approved	EON – Lights Maintenance	£61.66	

Clerk reported that we now have online banking for all accounts and moving forward, payments will be made via BACS. However, all invoices will require two authorised signatories from the account before payment can be made using this new method. It was agreed to add Tom Boston as a signatory on the account. Also, CL and DS to be given access to online banking. Clerk to sort.

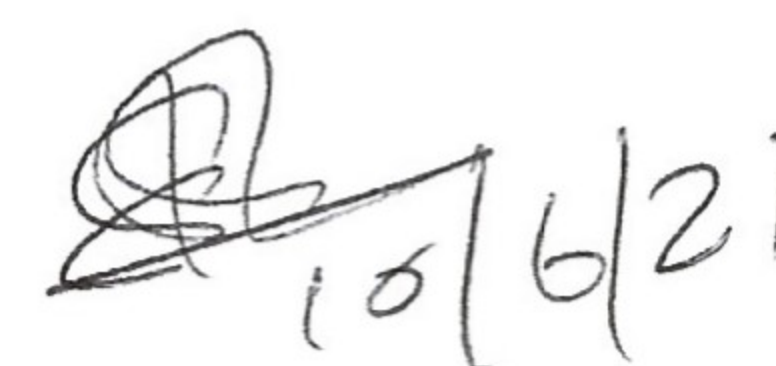
The Clerk confirmed we have now received the EON invoice for the replacement LEDs. There appears to be some confusion with EON about the outstanding works. We have on record that Nos 9 and 12 plus cowl to no 25 missed. Latest communication from David Mooney (email 10th May) is stating Nos PL9 Blacksmiths Lane and PL12 Butlers Close are completed. CL will take photos and send to JC who will liaise with EON. In the meantime, until the works are resolved, the invoice will remain pending payment.

Clerk has raised Sales Invoice to WNCouncil for Grass Cutting Grant, sum £81.82. Also an updated budget schedule showing Income and Expenditure expected for 2021/22 was given to all councillors.

Clerk confirms that the Year End Accounts for 31st Mar 21 are completed. They will be passed to the Internal Auditor for inspection.

- iii) Annual Insurance Renewal 2021/22 – quote received from Came and Company and the premium has increased by £200. The Clerk sent the documents to CL and DS to also examine. Dick has raised various questions, which the Clerk has forwarded to Came and Co.

It was raised whether we need to insure the defibrillator, as unsure if has some sort of cover? JC to liaise with Mark Hazelton to establish if needed. All agreed that the new memorial bench needs to be included within the cover, mowers and

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machinery none (not worth insuring). Also need to investigate cost to insure street lights column and lamp unit as replacement cost approx. £1k. Clerk to investigate.

5. Review of the Annual Parish (Open) Meeting held virtually on Thu 8th Apr 21. All straightforward and will be signed off in a year's time.

6. General Updates

Footpaths – nothing to report DS

Trees – nothing to report TB

Grit Bins are full

VAS unit put up on Tue 11th May mainly due to large influx of vehicles expected this weekend.

HS2 CL last email from Esme, they will carrying out final investigation for works. Letters will be sent to Welsh Road residents, work may start in Jul 21.

Road Closure Signs - CL has meeting with Fusion, Kier etc to discuss excess/incorrect positioning of signs in village. It is booked for Wed 19th at 2 pm, all councillors invited to join.

7. Any Other Business

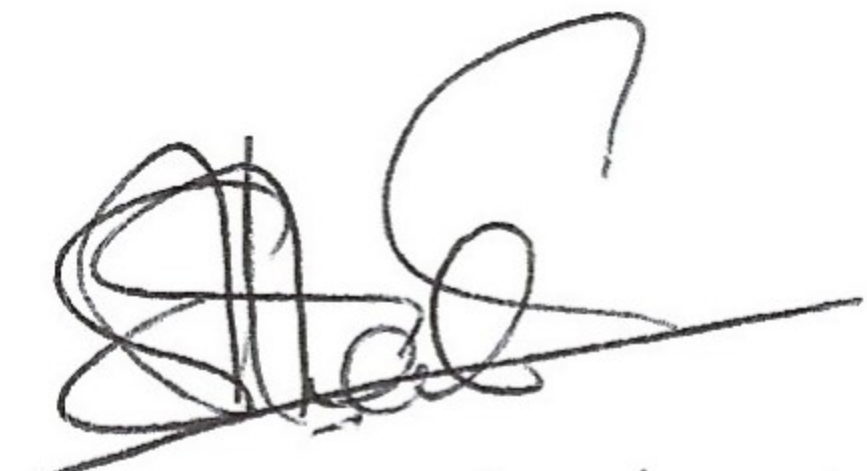
Memorial Bench – TB proposed an “Open Event” with drinks etc suggested invite Banbury Guardian – to be investigated further.

Fixing of the bench - It will be located in the previous position, by the school fence. GB and TB to dig out hole and put in shuttering. John Taylor to be contacted for concrete pad.

Grass cutting – Residents pleased with new contractor, couple of comments by DS and CL which the Clerk will take up with the service provider.

8. Date of Next Meeting – Scheduled for 10th Jun, 8th Jul, 9th Sep, 14th Oct and 11th Nov, there is no meeting in August. The venue will be in the Village Hall unless government guidelines state otherwise.

The meeting closed at approximately 8:55 pm.



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